

**Syracuse-Turkey Creek Township Public Library**

115 East Main Street

Syracuse IN 46567

574.457.3022

*An Equal Opportunity Employer*

**APPLICATION FOR EMPLOYMENT**

**PERSONAL INFORMATION:**

Name \_\_\_\_\_ Phone (\_\_\_\_) \_\_\_\_\_

Address \_\_\_\_\_  
*Street City State Zip*

Email \_\_\_\_\_@\_\_\_\_\_

Are you related to a Syracuse Public Library staff or board member? Yes \_\_\_ No \_\_\_

Are you 18 years old or older? Yes \_\_\_ No \_\_\_ Do you have a library card? Yes \_\_\_ No \_\_\_

**EMPLOYMENT DESIRED:**

Position \_\_\_\_\_ Date you are available \_\_\_\_\_

Which computer programs including word processing, spreadsheet and database software are you experienced in using?

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Languages spoken other than English: \_\_\_\_\_

Other special skills \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

<b>EDUCATION</b>			
<b>School level</b>	<b>Name and location of school</b>	<b>Graduation date</b>	<b>Degree/ subjects studied</b>
High School			
Vocational Education			
College			
Post Graduate			
Special training/Other			

**WORK HISTORY**

Name of most recent employer \_\_\_\_\_ Phone \_\_\_\_\_

Starting date \_\_\_\_\_ Leaving date \_\_\_\_\_  
Mo./Yr. Mo./Yr.

Job title \_\_\_\_\_ Name of Supervisor \_\_\_\_\_ May we contact? \_\_\_\_\_

Description of work \_\_\_\_\_

Reason for leaving \_\_\_\_\_

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Name of previous employer \_\_\_\_\_ Phone \_\_\_\_\_

Starting date \_\_\_\_\_ Leaving date \_\_\_\_\_  
Mo./Yr. Mo./Yr.

Job title \_\_\_\_\_ Name of Supervisor \_\_\_\_\_ May we contact? \_\_\_\_\_

Description of work \_\_\_\_\_

Reason for leaving \_\_\_\_\_

**REFERENCES**

Name \_\_\_\_\_ ph: \_\_\_\_\_

*Name and phone of 3 references (unrelated to you)*

\_\_\_\_\_ ph: \_\_\_\_\_

\_\_\_\_\_ ph: \_\_\_\_\_